

Job Seeking and Retention Skills Course

Community Partnerships of Idaho offers a course in Job Seeking and Retention skills. This course is designed to help individuals succeed in finding and keeping employment which meets his/her career goals.

This is a comprehensive 3-5 day course in which the following areas are covered:

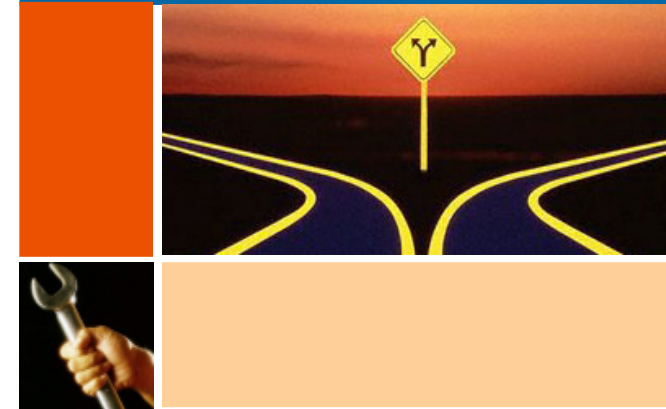
- Personal skills identification
- Job goal planning
- Application forms
- Job search resources
- Resume development, references and letters of recommendation
- Interviewing skills, including role plays
- Employer expectations and job keeping skills




Community Partnerships
of Idaho, Inc.
Employment Services Department
Community Partnerships of Idaho, Inc.
3076 N. Five Mile Rd.
Boise, ID 83713


Community Partnerships
of Idaho, Inc.

Creating opportunities for people to achieve their goals since 1995



VOCATIONAL EVALUATION SERVICES



Magic Valley:
Colleen Baird
(208) 735-2134

Treasure Valley:
June Fontes
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Community Partnerships Employment Department offers quality Vocational Evaluations. Vocational evaluations are helpful to individuals seeking job training, career changes, transferable skills analysis, aptitude, academic and cognitive assessment.

We specialize in identifying achievable employment options for individuals with disabilities or limitations. We serve both public and private sector referrals.

Evaluations are performed under the direction of Beth Cunningham, M.A. CRC, CVE, a certified Vocational Evaluator and certified Rehabilitation Counselor.



Services Offered by Community Partnerships Employment Department

Comprehensive Evaluation

This evaluation includes interest testing, vocational exploration, aptitude assessment and an academic grade-level screening. Physical and/or cognitive limitations, as well as work-history recommendations.

Academic and Cognitive Screening

This evaluation provides both academic and intellectual assessment. It is useful in identifying educational and ability discrepancies, which are often indicative of a Specific Learning Disability. In addition, it provides information when counseling and exploring vocational training programs, as well as identifying areas in which remedial work is necessary in order to pursue training programs or specific employment.

Interest and Aptitude Evaluation

This assessment matches aptitudes with the client's interests, making recommendations without academic screening. Prior knowledge regarding a client's academic levels will be considered when making appropriate recommendations.

Interest Exploration

This exploration consists of interest testing, reviewing job descriptions and discussing work history and any restrictions which may apply.

Community-Based Work Evaluations

Evaluation sites are established in the community where individuals are evaluated doing the type of work they desire. If the community location is at a competitive job, the client will be paid an hourly rate for his/her work while being observed by our evaluator. This is an excellent way to assess an individual's motivation to work, work-related behaviors, as well as determine if the job is the appropriate match for the individual. It also allows a potential employer to observe the client's work.

Job Shadows

Job Shadowing allows individuals to view a job being performed in the community. Individuals observe the job and have the opportunity to question workers and/or employers about the job. This assists the individual in making informed choices during vocational exploration, as well as making connections in the community and gaining knowledge about specific job opportunities.